



BERT EDWARDS SCIENCE & TECHNOLOGY SCHOOL

School Mission Statement

To develop curious, dynamic problem-solvers within a personalized learning environment utilizing Inquiry-based learning, through the lens of Science, supported by Technology.

School Goals for 2017 – 2018

- Students will improve foundational skills in Literacy and Numeracy.
- Students will improve their ability to resolve problems peacefully and maintain healthy relationships with peers and adults.

CODE OF CONDUCT

The Code of Conduct is intended to encourage acceptable student behaviour in order to establish and maintain a safe, respectful and caring learning environment. This Code will clarify expectations for student behaviour while at school, going to and from school, attending any school function or activity at any location, or in other circumstances where engaging in the activity will have an impact on the school environment. The Code of Conduct prohibits discrimination on the basis of an individual's or a group's race, colour, ancestry, place of origin, religion, family status, physical or mental disability, sex, or sexual orientation

- Use electronic systems in a respectful, responsible, and ethical manner.
- Conduct themselves in a polite, respectful, and cooperative manner.
- Dress in a manner that appropriately reflects a school environment.

Acceptable conduct includes the following.

Students are expected to:

- Respect themselves, others, and property.
- Attend school regularly and be punctual for all classes.
- Engage in purposeful learning activities and set high standards for personal achievement.
- Show consideration for diversity: the thoughts, feelings, and heritage of others.



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Unacceptable conduct includes but is not limited to the following.

Students are expected NOT to:

- Engage in behaviours that interfere with the learning of others.
- Engage in behaviours that create unsafe conditions.

- Bully, harass or intimidate others.
- Engage in physical violence.
- Retaliate against a person who has reported incidents.
- Possess, use, or distribute illegal or restricted substances.
- Possess or use weapons.
- Damage property.
- Use personal technology devices, such as cell phones or cameras, during the school day except where expressly authorized.

Students who contravene this Code of Conduct will be subject to progressive discipline, reflective of the age and maturity of the student, and the severity and frequency of the unacceptable conduct. The discipline will be fair, consistent, and meaningful, for the purpose of making restitution and enhancing student responsibility and self-discipline.

Special considerations may apply to students with special needs if these students are unable to comply with a Code of Conduct due to having a disability of an intellectual, physical, sensory, emotional or behavioural nature. The Board will take all reasonable steps to prevent retaliation by a person against a student who has made a complaint of a breach of a Code of Conduct.



School officials will notify parents, school district officials, and other agencies as deemed appropriate, for any particular incident.

Smoke-Free School

The Kamloops Board of School Trustees has prohibited smoking in all buildings and on all grounds in the School District.

Electronics / Cell Phones

Cell phones are not to be used at school as per School District #73 Policy 2084. Electronic devices (i.e. cell phones, mp3 players, gaming devices) are not permitted in classrooms. This prevents items from becoming lost or stolen. It is preferable not to bring them to school at all. In an emergency, parents are asked to phone the

school office and we will contact the student. If an electronic device (iPad, iPod, etc.) is to be used in the classroom it must be for an educational purpose supported by the teacher.

Laser Pointers/Pens

Laser pointers/pens are not allowed at school, and/or on school buses, or at any other school activity, at any time.

Recess

- We encourage parents to send a nutritious snack for recess.
- All students are expected to go outside at recess. Exceptions will be made depending on the weather and temperature.
- Students will not be able to leave the school grounds during recess or lunch break unless their parent or guardian has called the office to give verbal permission.

Skateboarding

The use of skateboards or scooters on BEST property is prohibited.

Bus Zones / Parking / Drop Off

BEST has benefited from roadwork that has been completed by the city for safety reasons. The student drop off area is meant for parents to pull in briefly to drop students off; *it is not a short-term parking area*. The bus zones and daycare drop-off zones on York Avenue and Windsor Avenue are **NO PARKING** at all times. A school bus does pick up and drop off Brock Middle School students twice each day, together with a number of daycare buses that drop off and pick up students. Parking is available in many other areas around the school. Your help with road safety will assist us in providing a safe place for students to walk and ride to school.

Staff Parking Lot

The staff parking lot is restricted to staff vehicle entry/exit *only* during student arrival/departure times (8:15–8:45 and 2:15–2:45). This is to minimize risk to students and **we ask that you respect this policy by picking-up/dropping-off away from the parking lot.**

Permission Slips

A reminder to parents and guardians that Field Trip Consent forms need to be signed and handed in to classroom teachers by the date indicated on the form. Verbal permission or phone calls will not be accepted. These forms are essential in order for your child to participate in activities off the school grounds.

Lost and Found

Please label your children's clothing with their names. Lost and found items are located in the brown bin at the main entrance. Unclaimed items will be donated to goodwill at the end of each term.

Nut & Peanut Aware Zone

The following safety guidelines are to be followed by all classes at BEST:

- We are asking parents of students in all classrooms at Bert Edwards Science & Technology School not to send peanuts, peanut butter sandwiches, peanut butter cookies, or any snacks that contain peanuts, peanut butter, or any other nut products to school. There are snacks available that are marked "peanut free".
- Please do not send cakes, cupcakes or cookies for class parties that contain nuts. Any special event food items brought into our school must meet our Nut Aware criteria.
- If your child ate peanut butter for breakfast, we would greatly appreciate you making sure that his/her hands and nails are washed with soap and water before leaving for school. Water alone does not suffice.
- Students will be washing their hands before and after snack time and lunchtime.
- We will have a no-share policy for snacks and lunches.

We trust that you understand how deeply important it is to respect and adhere to these guidelines. If you have any questions or concerns about food-allergy related issues, please do not hesitate to contact the office.

After School Programs

There are many clubs and after school daycares that pick up students after school. If your child is being picked up by bus for an after school program, please let the office know. Also, please remember to inform the office if someone else will be picking up your child(ren), or if they will not be attending their regular after-school program.

Dress Code

Students are expected to dress in an appropriate fashion for school. We recognize that clothing is an expression of individuality. Clothing with offensive words, slogans, or pictures are considered inappropriate. As well, clothing that promotes alcohol, drugs or tobacco products are considered inappropriate. Clothing should fit the individual without showing underwear or revealing too much. A neat personal appearance and clean hygiene are also expectations of our school. Please refer to the "Dress Code @ BEST" info-graphic posted on bulletin boards and in classrooms for more detailed information.

Meals Program

- BEST offers a daily nutritious lunch program. Lunch consists of primarily warm entrees paired with vegetables, fruit, and milk. Our monthly menu follows School District No. 73's student nutrition guidelines. Please contact the office for information regarding cost.
- Signed permission slips **MUST** be returned to the school each 4 week cycle in order for your child to participate on the program.
- Please keep Meals Program money separate from other school money.
- Meals forms are posted to the BEST website in a folder, on the left side, entitled "Meals Forms".



School Hours

Students are expected to remain outside until 8:25 in the morning, at which time morning bell rings and students may enter the school. Classes begin promptly at 8:35 am. At this time students need to be in their classrooms. Morning announcements are read at 8:35 am. We ask that everyone in the hallway, during announcements or the playing of O Canada, please stand quietly and listen until the announcements are finished.

School Visitors

- ALL visitors to the school need to sign in at the office upon arrival.
- Please do not bring your pets into the school without special permission; we have individuals in the building with allergies to some pets.
- For parents that arrive before the 2:30 dismissal bell, please do not enter your child's classroom. Please wait quietly in the hall until the students are dismissed. The end of the day is important as agendas are completed and signed.
- If you need to see your child during class time please check in at the office first. We will call your child to the office to avoid disruption to the class in progress.

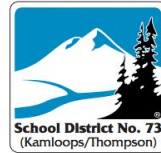
Medical Alerts

BEST is a *No Child Without School*. This program allows you to obtain medical alert jewelry and services at no cost. If you would like a brochure for this service please contact the office.

It is your responsibility to advise the school office if your child has a serious health condition or requires medication at school. A Medical Alert Planning form must be filled out by parents and discussed with the Principal. Parents are required to update their child's Medical Alert Planning Form each year, preferably in September, and as circumstances change. Please contact the school office if you require further information.

Safe Arrival System and Lates / Absences

Classes begin promptly at 8:35 am. Please call the school's Safe Arrival System toll free at 1-844-350-2647 (or use the website or smartphone app) if your child is going to be late or absent. Students who arrive late are expected to check into the office before proceeding to class. It is important to us that everyone gets to school safely.



"Working together
for quality
public education."

School District No. 73
(Kamloops/Thompson)

Student Absence Reporting

To report your child's
absence please call

1-844-350-2647

or visit ktsd.schoolconnects.com



Safe ARRIVAL

Indoor Shoes

Students are required to have inside shoes to wear during the school day, and for their Physical Education classes. Snow boots are not to be worn inside the school. The boots should be left in student lockers or by student coat hooks. For safety reasons students may not wear only socks at school (shoes are required).

Newsletters

In an effort to save paper, the school's monthly newsletter is available on the school website: <http://best.sd73.bc.ca>. Updates are also provided on the school Facebook page. The Facebook page is intended for parents, not students. Paper newsletters are available upon request from the main office.

Behaviour Referral Forms

The staff at BEST utilizes the Positive Behaviour Interventions and Supports (PBIS) system to promote positive student behaviour in the school. One part of this program is Behaviour Referral Forms. Behaviour forms are given out as a reminder to students of the expectations at BEST and how the student has acted inappropriately. The behaviour form is sent home for parents to sign and review with their child. The form has questions for the child to

answer to help them understand why we have certain expectations and how they can improve their actions. The behaviour form needs to be signed by the parent and returned to school the next day.

Positive Praise

On the positive side of the PBI system, we encourage and recognize positive behaviour. Positive feedback is given to students for demonstrating safe, responsible, and respectful behaviour in and around the school. As part of our annual start-up activities in September, students are engaged in activities which teach our Behaviour Matrix so that they understand expectations for their behaviour in each area/situation in the school. These behaviours are reinforced at our Spirit Assemblies held throughout the school year, generally on the last Wednesday of each month. It is our goal to provide positive reinforcement to students for being excellent citizens and role models at Bert Edwards Science & Technology School and for supporting a positive social environment that supports student learning.

CLASSROOM RIGHTS AND RESPONSIBILITIES

1. I have a RIGHT to learn in this classroom. It is my RESPONSIBILITY to listen to instructions, work quietly at my desk and to raise my hand if I have a question, concern, or need to leave.
2. I have a RIGHT to hear and be heard. It is my RESPONSIBILITY not to talk, shout or make loud noises when others are speaking.
3. I have a RIGHT to be respected in this classroom. It is my RESPONSIBILITY not to tease or bug other people, or to hurt their feelings.
4. I have a RIGHT to be safe in this classroom. It is my RESPONSIBILITY not to threaten, kick, punch, or physically harm anyone else.
5. I have a RIGHT to privacy and to my own personal space. It is my RESPONSIBILITY to respect the personal property of others, and to accept their right to privacy



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